

CHELAN COUNTY COMMISSIONERS MEETING MINUTES

Meeting Dates & Time:

Monday, June 15, 2026 – 9:00 A.M

Tuesday, June 16, 2026 – 9:30 A.M.

Location: Chelan County Administration Building, 400 Douglas St. Wenatchee, WA 98801

Monday, June 15, 2026

9:01:37 A.M. Call to Order

Meeting was called to order by Chairman Smith.

Attendance

Present: Chairman Smith, Commissioner Overbay, Commissioner Hawkins County Administrator Cathy Mulhall, Deputy Clerk of the Board Ana Arroyo and Clerk of the Board Anabel Torres.

The Pledge of Allegiance was recited

9:02:12 AM Public Comment Period

Chairman Smith opened the public comment period. Public Comment was received from:

1. Jeff Hoffman

The public comment period was closed.

Board Discussion

9:29:38 A.M. Executive Session - Pending Litigation

Upon motion by Commissioner Overbay and second by Commissioner Hawkins, the Board entered into a 20-minute Executive Session pursuant to RCW 42.30.110(1)(i), for the purpose of discussing matters of litigation or legal risk with legal counsel.

The executive session was extended by 35 minutes; the public was notified

10:25:36 A.M. The Board returned to regular session; no action was taken.

10:25:56 A.M. County Administrator Cathy Mulhall

10:26:11 A.M. Public Hearing Re: Debatable Emergency and Supplemental Appropriation (Continued from 6/1/26)

Presented by Budget Director Nicole Thompson

Chairman Smith opened the public hearing. No Members of the public were present or participated in the public comment.

10:32:12 A.M. Closed public hearing

Chairman Smith closed the public testimony and the public hearing.

10:32:31 A.M. Action

Upon motion by Commissioner Overbay and second by Commissioner Hawkins, the Board of County Commissioners approved the action items as presented. Motion carried unanimously.

1. Resolution #2026-49 Re: Debatable Emergency and Supplemental Appropriation

Various Funds

Facilities Maintenance	\$ 33,713.00
Mental Health (BHU)	\$ 51,580.00
Tourist & Convention	\$ 229,263.00
Forest Title III	\$ 89,284.00

10:35:35 A.M. Executive Session RE: Qualifications for Public Employment

Upon motion by Commissioner Overbay and second by Commissioner Hawkins, the Board entered into a 5-minute Executive Session pursuant to RCW 42.30.110(1)(h) to evaluate a candidate for appointment to elective office.

10:41:08 A.M. The Board returned to Regular Session; no action was taken

Continued Departmental Discussion

Following discussion, the Board agreed to direct the County Administrator to draft a resolution appointing Brandt Cappell as Acting Auditor and to bring the resolution forward for formal action next week.

10:43:45 A.M. Action:

Upon motion by Commissioner Overbay and second by Commissioner Hawkins, the Board of County Commissioners approved the action items as presented. Motion carried unanimously.

1. Hiring Freeze Exception Authorization Request, Coroner – Deputy Coroner
20260615-HR-1
2. Hiring Freeze Exception Authorization Request, Facilities Maintenance – Facilities Technician I
20260615-HR-2

10:45:08 A.M. Economic Services Director Ron Cridlebaugh

10:45:18 A.M. Public Hearing Re: Community Development Block Grant (CDBG)

10:45:36 A.M. ACTION TO CONTINUE PUBLIC HEARING

20260615-PH-1

Upon motion by Commissioner Overbay and second by Commissioner Hawkins, the Board of County Commissioners continued the public hearing regarding Community Development Block Grant (CDBG) to **June 29, 2026, at 10:30 a.m.** Motion carried unanimously.

Continued Departmental Discussion:

1. Departmental Update

10:49:22 A.M. Action:

Upon motion by Commissioner Overbay and second by Commissioner Hawkins, the Board of County Commissioners approved the action items as presented. Motion carried unanimously.

1. **Resolution 2026-50** RE: Road Closures Due to Extreme Fire Danger Re: Horse Lake Road & Burch Mountain – *Walk on*

10:51:16 A.M. Action:

Upon motion by Commissioner Overbay and second by Commissioner Hawkins, the Board of County Commissioners approved the action items as presented. Motion carried unanimously.

1. Grant Match Request: Rural Counties Tax Funds for Wildfire Water Tanks

20260615-BDG-2

10:54:50 A.M. Recessed

11:02:58 A.M. The Board returned to regular session.

11:03:04 A.M. Natural Resources Director Mike Kaputa

11:03:25 A.M Executive Session RE: Real Estate

Upon motion by Commissioner Overbay and second by Commissioner Hawkins, the Board entered into a 10-minute Executive Session pursuant to RCW 42.30.110(1)(b), for the purpose of discussing acquisition or lease of real property.

11:13:12 A.M. The Board returned to Regular Session; no action was taken

Continued Departmental Discussion:

1. Departmental Update

11:18:27 A.M. Action:

Upon motion by Commissioner Overbay and second by Commissioner Hawkins, the Board of County Commissioners approved the action items as presented. Motion carried unanimously.

1. Agreement with Pacific Engineering for Yaksum Water Company Pipeline Replacement Engineering 20260615-AGR-1
2. Amendment #2 to Agreement with Pacific Engineering for Malaga Waterfront Park Funding Support 20260615-AGR-2
3. Recommendation to Award Chelan County Mobile Water Tank Procurement Project to Used Frac Tanks Inc. 20260615-BID-1

11:24:40 A.M. Recessed

11:30:50 A.M. The Board returned to regular session.

11:31:10 A.M. Public Works /Teamsters Local 760 - Step 3 Grievance Hearing

(Executive Session Pursuant to RCW 42.30/140(4)(a))

Upon motion by Commissioner Overbay and second by Commissioner Hawkins, the Board entered into a 30-minute Executive Session pursuant to RCW 42.30.140(4)(a), for the purpose of reviewing and discussing a Step 3 grievance filed by Teamsters Local 760 under the provisions of the collective bargaining agreement.

The Executive Session was extended by 15 minutes; Members of the Public were notified

12:15:12 P.M. The Board returned to Regular Session; no action was taken.

12:15:43 A.M. Consent Agenda

Upon motion by Commissioner Overbay and second by Commissioner Hawkins, the Board of County Commissioners approved the Consent Agenda as presented. Motion carried unanimously.

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|------------------------|----------------|
| 1. Approval of Minutes | 20260615-MIN-1 |
| 2. Vouchers | 20260615-BDG-1 |
| 3. Payroll Changes: | 20260615-PCN-1 |
- a) Allen F. Blackmon – District Court – Other, Salary Increase
 - b) Kyle Osburn – Community Development – Transfer
 - c) Kyle Osburn – Fire Prevention & Investigation – Step Increase
 - d) Julia Schooler – Public Works- Step Increase
 - e) Derek Gildersleeve – Public Works – Resignation (Correction)
 - f) Lars Peterson – Community Development – New Hire
 - g) Jonathan M. Volyn – District Court – Other, Salary Increase
 - h) Nicole S. Morrison – Clerk’s Office – Step Increase
 - i) Shelly Gerber – Clerk’s Office – Step Increase
 - j) Alice Hildum – Clerk's Office – Step Increase
 - k) Elizabeth Sleeman – Clerk’s Office – Step Increase

12:22:08 P.M. Recessed

The Board recessed and will reconvene in regular session on Tuesday, June 16, 2026, at 9:00 A.M.

Tuesday, June 16, 2026

9:33:05 A.M. The Board returned to regular Session

Commissioner Overbay was excused from session.

9:33:19 A.M. Public Works Director Eric Pierson

Discussion:

1. 2026 Pavement Condition Survey – List of Submittals
2. Event Permit – Leavenworth Bike Fest

9:39:32 A.M. Action:

Upon motion by Commissioner Hawkins and second by Commissioner Smith, the Board of County Commissioners approved the action items as presented. Motion carried unanimously.

1. Approve Temporary Construction Easement with Shelly R. Carmichael for Easy Street and School Street Intersection Improvement, County Road Project 738 (CRP 738) 20260615-EASE-1
2. Approve Contract with Central Manufacturing Inc., for Supplying Hot Mix Asphalt 20260615-AGR-3
3. Approve Agreement with US Department of Transportation Federal Highway Administration for the Safe Streets and Roads for All Project 20260615-AGR-4
4. Approve Purchased Services Agreement with VPR Services, LLC for Pavement Condition Survey 2026-2032 20260615-AGR-5

9:42:43 A.M. Public Hearing Re: Zoning Text Amendment CCC 14.22 Open Space Public Benefit Rating System (ZTA 25-101)

Upon motion by Commissioner Hawkins and second by Commissioner Smith, the Board of County Commissioners continued the public hearing regarding (ZTA 25-101) CCC 14.22 Open Space Public Benefit Rating System to **June 23, 2026, at 10:15 a.m.** Motion carried unanimously.

9:45:28 A.M. Recessed

12:00:08 P.M. The Board returned to regular Session

Commissioner Overbay Joins Session.

12:00:35 P.M. Executive Session RE: Pending Litigation with PA Robert Sealby

Upon motion by Commissioner Overbay and second by Commissioner Hawkins, the Board entered into a 15-minute Executive Session pursuant to RCW 42.30.110(1)(i), for the purpose of discussing matters of litigation or legal risk with legal counsel.

The Executive Session was extended by 17 minutes; Members of the Public were notified

12:32:20 A.M. The Board Returned to Regular Session; no action was taken

12:32:50 P.M. Board Discussion

12:40:04 P.M. Adjourned

The Board of County Commissioners adjourned until Monday, June 22, 2026.

Weekly Voucher Approval for Payment

<i>Current Expense</i>	\$466,719.96
<i>Other Funds</i>	\$2,078,055.45
<i>Total all Funds</i>	\$2,544,775.41